



# 128 Mobile Phones Policy

## PURPOSE

To explain to our school community the Department's and Cairnlea Park Primary School's policy requirements and expectations relating to students using mobile phones at school or during school activities.

## SCOPE

This policy applies to:

1. All students at Cairnlea Park Primary School and,
2. Students' personal mobile phones brought onto school premises.

## DEFINITIONS

**A mobile phone** is a telephone with access to a cellular (telecommunication) system, with or without a physical connection to a network.

For the purpose of this policy, '*mobile phone*' refers to all mobile phones and any device that may connect to or have a similar functionality to a mobile phone, such as smart watches.

## POLICY

Cairnlea Park Primary School understands that students may bring a personal mobile phone to school, particularly if they are travelling independently to and from school.

At Cairnlea Park Primary School:

- Students' mobile phones must be deposited at the office immediately upon students' arrival at school and collected just prior to exiting the school grounds.
- When emergencies occur, parents or carers should reach their child by calling the school's office.

## Personal mobile phone use

In accordance with the Department's [Mobile Phones Policy](#) issued by the Minister for Education, student's personal mobile phones must not be used at Cairnlea Park Primary School during school hours, including lunchtime and recess.

## Secure storage

Mobile phones owned by students at Cairnlea Park Primary school are considered valuable items and are brought to school at the owner's (student's or parent/carer's) risk. Students are encouraged not to bring a mobile phone to school unless there is a compelling reason to do so. Please note that Cairnlea Park Primary School does not have accident insurance for accidental property damage or theft. Students and their parents/carers are encouraged to obtain appropriate insurance for valuable items. Refer to the Cairnlea Park Primary School's Personal Property Policy AND/OR the Department's [Personal Goods policy](#).

Where students bring a mobile phone to school, Cairnlea Park Primary school will provide secure storage. Secure storage is storage that cannot be readily accessed by those without permission to do so. At Cairnlea Park Primary School students are required to hand their mobile phone into the school administration office to be placed in a lockable drawer.

## Enforcement

Students who use their personal mobile phones inappropriately at Cairnlea Park Primary school may be issued with consequences consistent with our school's *Student Wellbeing and Engagement* and/or *Bullying* policies.

At Cairnlea Park Primary School, inappropriate use of mobile phones is **any use at school or during school activities** and particularly use of a mobile phone:

- in any way that disrupts the learning of others
- to send inappropriate, harassing or threatening messages or phone calls

- to engage in inappropriate social media use including cyber bullying
- to capture video or images of people, including students, teachers and members of the school community without their permission
- to capture video or images in the school toilets, changing rooms, swimming pools and gyms

### **Camps, excursions and extracurricular activities**

Students are not permitted to bring their mobile phones to school camps or excursions. Cairnlea Park Primary School will provide students and their parents and carers with information about items that can or cannot be brought to camps, excursions, special activities and events, including personal mobile phones.

### **Exclusions**

This policy does not apply to

- Out-of-School-Hours Care (OSHC)
- Travelling to and from school

### **RELATED POLICIES AND RESOURCES**

- [Student Wellbeing and Engagement Policy](#)
- [Bullying Prevention Policy](#)
- [Mobile Phones – Department Policy](#)

### **REVIEW PERIOD**

This policy was last updated in February 2020 and is scheduled for review in 2022.