Cairnlea Park Primary School

49 Carmody Drive, Cairnlea, 3023 • Telephone (03) 9363 1187 / 9363 1039
Email: Cairnlea.park.ps@education.vic.gov.au www.cairnleaparkps.vic.edu.au

Year Four 2026

Dear parent/guardian,

Cairnlea Park Primary School is looking forward to a great year of teaching and learning, and would like to advise you of the voluntary financial contributions for 2026.

Schools provide students with free instruction to fulfil the standard Victorian curriculum, and we want to assure you that all contributions are voluntary. Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and support for our students. We want to thank you for all your support, whether that is through fundraising or volunteering your time. This has made a huge difference to our school and the programs we can offer.

Within our school, this support allows us to provide curriculum supplies such as textbooks, exercise books, activity books, stationery items, take-home product materials, and cooking ingredients. The use of iPads and software applications, including Mathletics, eBooks Now and Britannica School.

Extra-Curricular Items include a Book Pack and the cost of the incursion program for Physical Education, Performing Arts, Inquiry (Integrated Studies), Italian Day, Cyber Safety (Prep-Year 6), and Elephant Education (Years 5 & 6)

Contributions for 2026 can be paid via the Compass platform, with a payment plan available. There is an option in Compass to have the Student Book Pack collected from the school on a nominated date before Term 1 begins or delivered directly to the classroom.

For further information on the Department's Parent Payments Policy, please see a one-page overview attached.

Yours sincerely,

Lesley Besanko
Principal

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Curriculum Contributions - items and activities that students use, or participate in, to access the Curriculum	Amount
Year Four classroom consumables, materials, and equipment • Classroom stationery items • Take home books • Cooking ingredients	$51.79
Year Four – Year 6 Online subscriptions • Mathletics • eBooks Now • Britannica School	$18.35
Total Curriculum Contributions	$70.14

Extra-Curricular Items and Activities

Cairnlea Park Primary School also offers a range of items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides to deliver the Curriculum.

These are provided on a user-pays basis.

Extra-Curricular Items and Activities	**Amount**
Year Four Book Pack • Individual stationery packs (r.r.p $65.34)	$39.86
Year Four Incursion Program • Performing Arts / Physical Education • Inquiry (Science) • LOTE (Italian Day Performance) • Cyber Safety	$75.00
Total Extra-Curricular Items and Activities	$114.86

Category	Totals
Curriculum Contributions	$70.14
Extra-Curricular Items and Activities	$114.86
Total	**$185.00**

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Camps, sports and excursions are provided in addition to the standard curriculum program on a user-pays basis. If parents choose to access these items/activities for students, they will be required to pay the requested amount.

Camps/Sports/Excursions	Amount
Year Four Camp	$450.00 approx
Total Camps/Sports/Excursions	**$450.00 approx**

Additional Items and Activities	Amount
Family Fun Day (School Fundraising Event)	$50.00 approx
School Photographs	$45.00 - $100.00 approx
Total Additional Items and Activities	**$95.00 - $155.00 approx**

Financial Support for Families

Cairnlea Park Primary School understands that some families may experience financial difficulty and offers a range of support options, including:

- The Camps, Sports and Excursions Fund (CSEF)
- State Schools Relief (SSR)
- Payment plans

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact:

Sherri Hamill

Business Manager
Ph: 03 9363 1187| Email: Cairnlea.park.ps@education.vic.gov.au

Payment methods

The preferred payment method is credit/debit card via the Compass School Portal.

We also have EFTPOS and Bank Transfer available

Refunds

Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department's Parent Payments Policy and Guidance, Financial Help for Families Policy, and any other relevant information.

PARENT PAYMENTS POLICY

ONE PAGE OVERVIEW

FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the requirements of the Curriculum. This includes the Victorian Curriculum F-10, the Victorian Certificate of Education (VCE) including the VCE Vocational Major and the Victorian Pathways Certificate.
- Schools may invite parents to make a financial contribution to support the school.

PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

Curriculum Contributions	Other Contributions	Extra-Curricular Items and Activities
Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.	Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.	Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).

FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.

SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.

YEAR 4 BOOK PACK			CPPS Price $39.86
Seven Plus A4 Copy Paper Ream (500 sheets)		**x1**	$7.48 r.r.p
Staedtler Natural Graphite Pencil HB		**x2**	$1.00 r.r.p
Deli Coloured Pencils Hex Barrel 12 Pack		**x1**	$2.20 r.r.p
Deli Double Hole Metal Sharpener		**x1**	$0.69 r.r.p
Plastic Ruler 30cm Clear		**x1**	$0.40 r.r.p
Bostik Glu Stik 35g		**x2**	$3.20 r.r.p
Gusspak Mega Scrap Book 64 Page		**x4**	$6.80 r.r.p
Protext 14mm Solid Ruled/Margin 64 Page		**x4**	$8.32 r.r.p
Faber-Castell Connector Markers 12 Pack		**x1**	$7.04 r.r.p
Gusspak Premium Grid Book 10mm 96 Page		**x1**	$1.47 r.r.p
Refillable Display Book A4 20 Pockets – Blue		**x1**	$2.45 r.r.p
InkJoy Ballpoint Pens Blue		**x2**	$1.06 r.r.p
InkJoy Ballpoint Pens Red		**x1**	$0.53 r.r.p
Deli Document Wallet A4 Button Closure Clear		**x1**	$0.49 r.r.p
Osmer Premium Soft Grip Scissors 177mm		**x1**	$3.87 r.r.p
Blue Tartan Pencil Case		**x1**	$5.09 r.r.p
Deli Chisel Highlighters Yellow		**x1**	$0.70 r.r.p
Gusspak / Razorline Stick on Notes Yellow		**x1**	$1.50 r.r.p

YEAR 4 BOOK PACK — CPPS Price $39.86

Spirax No. 563A Note Pad 200 Page		**x1**	$4.75 r.r.p
Homework & Reading Diary 2026		**x1**	$6.30 r.r.p
Total r.r.p :			**$65.34**