

CAIRNLEA PARK
PRIMARY SCHOOL
No.1434



GRADE SIX INFORMATION BOOKLET
2019



Dear Parents,

The grade six teachers have compiled this general information sheet detailing our class programs and arrangements for 2019. We would like parents to be aware of the arrangements that are in place in the Year 6 area, and hope this information will be of use to you.

If you have any queries about this information or any other aspect of your child's class program, please contact your child's teacher, either at parent/teacher interviews or by making an appointment before or after school with your child's teacher.

Class Teachers and Room Numbers:

Grade 6MW Mr Matthew Williams - PLT Leader	Room 39
Grade 6EM Ms Emma McInerney	Room 38
Grade 6SF Miss Siobhan Fitzpatrick	Room 37
Grade 6BD Ms Blair Davidson	Room 36
Grade 6MM Mrs Michelle Monitto	Room 34

Victorian Curriculum

At Cairnlea Park Primary School we have a whole school curriculum plan encompassing all aspects of the Victorian Curriculum.

In addition to a major focus on English and Mathematics, other areas of the curriculum covered include:

- Digital Technologies
- Physical Education
- Arts (Performing Arts & Visual Arts)
- Italian
- Integrated Studies (Technologies, History, Economics, Geography, Civics & Citizenship, Science and Health)
- Values

Through comprehensive term and weekly planning, teachers cater to students at their level of need. This involves providing extra support to students who require it as well as extending those who need further challenges.

English

English includes the areas of spelling, reading and viewing, writing and speaking and listening. Olivia Chellew, the Literacy Coordinator, will be working in the year 6 area this year and visiting classes regularly.

Spelling - As part of our spelling program, grade 6 students will be exposed to a range of vocabulary through our literacy and integrated units. Within these units, students will be introduced to a range of topic based and new words, their origins and their meanings.

Reading - Students have regular reading time at school and may use books from the classroom, borrowed from the Library, interactive online stories or bring books or other reading material of interest from home. Students are expected to read every school night at home. Students in grade six should be encouraged to read daily at home, including reading the local newspapers as topical events may be discussed in class.

Writing - Students participate in writing sessions where they are explicitly taught the writing process and how to write in a range of genres.

Mathematics

Mathematics includes the areas of number and algebra, measurement and geometry, and statistics and probability. Teachers will plan a variety of 'hands on' and open-ended activities using a wide range of resources and equipment available in the school.

Homework

Children will be given homework tasks to complete each week in their homework book. Students may also be asked to complete unfinished work at home, which is expected to be returned the next school day. We ask that you encourage your child to discuss their tasks with you.

If your child has a genuine reason for not completing work, could parents please send a note to the classroom teacher. We also encourage you to assist your child by establishing a homework routine. Please refer to the homework policy which is included in this booklet.

Interschool Sport

Grade 6 Students have the opportunity to try out for interschool sport teams in terms one and two. Interschool sport will be held on Friday mornings during term one and Friday afternoons during term two. We will endeavour to include as many students as possible in teams each week.

Students are also encouraged to try out for cross country, athletics and other sporting events throughout the year. Grade 6 students will also have the opportunity to participate in a school swimming program in Term 3.

Specialist Program

This year the students will have specialist lessons in Physical Education, ICT, Performing Arts and Visual Art. These will be run by:

Physical Education	Mr Joshua Fielding	Semesters One & Two
Performing Arts	Mrs Emma Pisano	Semester One
LOTE	Ms Lena Aloï	Semesters One and Two
Visual Arts	Mrs Jacki Brkovic, Mrs Emma Pisano, Mrs Kim Pearce	Semester Two
ICT	Mr Ian Narracott and Miss Laura Foster	Semesters One and Two

Library lessons will be conducted on a weekly basis by the classroom teacher. The students will be given an opportunity to borrow books from the library which can be taken home for reading.

Camp

In term one the Grade 6 Students will attend Ace High Camp, Rosebud. This is an excellent opportunity for your children to develop independence and get to know their friends and teachers better. This camp will take place in week 6 of term 1.

End of Year Celebrations

In term four the grade 6 students will celebrate their year by going to Adventure Park and having a graduation ceremony.

Communication

Communication between home and school is very important to us at Cairnlea Park Primary School.




COMPASS

To assist in communication between the school, teachers and parents, we use a web based system: **Compass**. This system can be accessed and downloaded as an app on your mobile phone, tablet or computer or used straight from the internet via your browser.

Using our parent portal you will be able to:

- Access your child's Student Semester Reports (no printed reports)
- Book your Parent/Student/Teacher conferences
- View up-to-date class and school attendance information
- Approve or enter upcoming or past absences for your son/daughter
- Update your registered email and mobile number (used for SMS alerts) details
- Access information regarding upcoming events and school newsletters

**SMS notifications are sent daily if your child has not been marked present and you have not authorised this absence.

Please download the Compass App  from the App Store or Google Play Store (for your phone or tablet) or use the following link:

<https://cairnleaparkps-vic.compass.education>

Reporting to Parents

Early Term 1: A parent-teacher interview is held each year in February or March. This enables parents and teachers to share information on how students are settling into their new class and discuss any issues that have arisen in the first few weeks of the school year.

End of Term 2: Written reports are made available on the Compass portal and a parent teacher interview takes place.

End of Term 4: Written reports are made available on the Compass portal and interviews are held if requested or required.

If you have any concerns or queries please arrange to see your child's teacher before or after school. It is best to arrange a time, particularly for longer discussions, so that this doesn't clash with yard duty, bringing the class inside or other commitments. Please keep teachers informed of issues that may be affecting your child such as major changes at home or illness.

Student Diary

Each child in Year 6 has a student diary. This is to be used to record daily reading, important dates and school/home communication. Please feel free to communicate through this diary, and ensure that your child brings it to school daily.

EMERGENCY CONTACT INFORMATION:

It is most important that the information supplied is completely accurate and is **kept up to date**. Please notify us immediately of any changes to your address or phone details so that we can contact you should the need arise

Physical or Medical Problems

Please ensure that the office and your child's teacher are informed of any medical problems or conditions that your child may have such as allergies, asthma, vision or hearing problems. Advice about any temporary condition would also be appreciated. This will help us to ensure that all care and safeguards can be put in place to protect the health of your child.

Punctuality

Children should be at school by 8:45am. Children are supervised in the yard from 8:40am onwards.

It is **vitaly important** for students to get to school on time. Literacy and/or numeracy lessons are usually timetabled for the first two hours of the day. Children who come to school late miss out on learning important skills and often find it more difficult to settle into class activities.

The school gates are locked each morning at approximately 9:00am. Any students arriving at school after this time need to enter through the school office to receive a late pass.

Absences

All students are expected to attend school every day. It is important that your child attends school regularly and if they are absent, please inform the school via COMPASS or phone with the reason and length of absence.

If you are planning to take your child on an extended family holiday, please notify the office.

Parent Volunteers

Parents helping out at school are of great benefit to the children. If you are able to help out, there are a variety of ways that you can assist in the school. Please see your child's teacher or our Community Engagement Coordinator – Natalie Roach, as they will be grateful for any assistance you could give. You may also wish to become a member of our School Council.

Uniforms

Students are required to wear full school uniform every day. If they are unable to do so, please send a note explaining why and how long they are out of uniform. Our Uniform Policy is listed at the end of this document.

Sun Smart

The school's sun smart policy helps protect our children from harmful sun damage. Children must wear a school bucket or legionnaire hat at all times during term 1 and from the 1st of September to the 30th of April due to high UV levels (these can be purchased from 'PSW'). Students without a hat will be restricted to sheltered areas during recess and lunch time.

Special Events (subject to change)

TERM	INVESTIGATION	INCURSIONS, EXCURSIONS AND SPECIAL EVENTS	APPROXIMATE COST
ONE	Australia as a Nation	Parent Teacher Information Exchange Multicultural/Harmony Day Italian Day School Photos Camp	No Cost Included in school levy
TWO	The Human Story	June Parent Teacher Interviews Education Week Walkathon	No Cost School fundraising event
THREE	The World: Perceptions and Connections	Book week Science week Numeracy week Family Life Education Grade 6 Swimming Program	No Cost Included in school levy TBA
FOUR	Fractured Fairytales Grade 6 Memory Book Electricity; electrical movement	Science Incursion-Mad About Science Family Fun Day Adventure Park Grade 6 Graduation End of Year Concert	Included in school levy School fundraising event \$45-\$50 Approximately \$20 per family No cost

Regards,
Grade 6 Teachers

Year 7- 2020 Secondary School Transition

Dear Parents,

This year you will be required to go through the process of enrolling your Grade 6 child into a secondary school for 2020. In April, you will receive a transition pack detailing the process for enrolment. This will include a form which you will need to return to the Cairnlea Park P.S. Transition Coordinator by early May, stating your order of preference for where you wish to enrol your child going to a State secondary school. State secondary schools are required to accept students who live within their 'designated neighbourhood zone'. This would be the closest school to your address. It is vitally important that prior to receiving your transition pack that you make yourself aware of your designated neighbourhood school and have made a decision about where to send your child in 2020.

If you wish for your child to enrol at a private school or a catholic school you will need to make contact with that school regarding their current enrolment policy and procedure.

Parents seeking entry in SEAL programs and/or scholarships for their child need to contact the secondary school directly to discuss the application process. The Cairnlea Park P.S. Grade 6 teachers are willing to assist with providing references and completing their part to help with the process. For many schools, these applications will need to be made prior to receiving your transition pack in April.

Throughout term 1, Cairnlea Park P.S. will provide details of secondary school information sessions and scholarship programs through our newsletter.

If you have any questions about the transition process, please speak to your child's classroom teacher or the Year 7 Transition Coordinator.

Regards

Natalie Roach
Cairnlea Park Primary School Year 7 Transition Coordinator



Uniform Policy

Rationale:

- Students dressed in school uniform gain a sense of belonging to the school.
- The cost of providing school uniform is almost always cheaper than providing an assortment of casual clothes.
- School uniform is designed to be practical for the range of activities undertaken at the school.
- All students are required to wear uniform, reducing competition in fashion dressing. All students, regardless of socio economic circumstance can feel equally part of the school community.
- Staff and parents will have an important role in the positive encouragement of the wearing of school uniform.

Implementation:

- If a child is unable to wear school uniform on a particular day, parents should advise the class teacher in writing, indicating the reasons and likely duration.
- Parents will be able to obtain the uniform from the school's uniform supplier, the school's preloved uniform stock or commercial outlets.
- The Uniform Policy should be read in conjunction with the Sunsmart Policy.
- The Uniform Policy will be published each year in the Family Information Booklet.
- A parent/guardian may contact the principal requesting the student be exempted from wearing uniform, including reasons for seeking exemption. eg. health or religious reasons.
- Where there are frequent occurrences of a child being out of uniform, contact will be made with parents by the Student Engagement Coordinator to seek their support in ensuring the Uniform Policy will be adhered to. □ All students are required to wear the uniform as listed below:

Item	Description	Colour	Item	Description	Colour
Shirts	Polo shirt –short/long sleeve Skivvy	Pale blue or white Pale blue or white	Shoes and socks	Runners School shoes/boots Sandals (toe enclosed) Socks	Black or white Black Black or white Grey, white
Tops	Windcheater Hooded Windcheater Bomber Jacket	Royal blue with School Logo	Hats	Legionnaire/Bucket	Royal blue
Bottoms	Track pants Boot leg pants Leggings – to be wore under dresses only (not on their own) Shorts/Skorts Long/short cargo or school pants	Royal blue Royal blue White or black Royal blue Grey	Hair	Tied back if touching shoulders. <i>Note: To assist in the prevention of the spread of head lice.</i>	Blue or white ribbons, bands or hair ties
Dresses	School Summer Dress Winter Tunic	Colour 8160 Royal blue, white and gold check Style T001	Jewellery	Studs/sleepers only <i>Note: For health and safety reasons, these can be worn only in ears.</i> Watch	



Homework Policy

This policy has been reviewed in accordance with "Homework Guidelines" Dept of Education and Training.

Rationale:

- Homework helps students by complementing and reinforcing classroom learning, fostering good lifelong learning and study habits, and providing an opportunity for students to be responsible for their own learning.
- Homework provides further opportunities for parents to participate in their child's education. Parents, in partnership with the school, should encourage their children to establish good homework routines from early primary school.

Aims:

- Homework should be designed to reinforce concepts taught in the classroom, not to introduce new concepts and be purposeful, meaningful and relevant to the curriculum.
- Homework tasks should encourage students to develop and maintain regular and independent homework habits and routines.
- Homework should be appropriate to the student's skill level and age and be interesting, challenging and, where appropriate, open ended.

Implementation:

Prep – 4

Prep to Year 4 homework should not be seen as a chore.

Homework will:

- enable the extension of class work by practising skills or gathering extra information or materials
 - mainly consist of daily reading to, with, and by parents/caregivers or older siblings This will generally not exceed 30 minutes a day.

Years 5 & 6

- should include daily independent reading
- may include extension of class work, projects and assignments, essays and research. This will generally range from 30 – 45 minutes a day at Year 5 & 6.

Expectations Teachers:

- Homework will be corrected and feedback given as appropriate.
- Parents will be notified through reports, parent/teacher interviews or as appropriate when homework is not being submitted on a regular basis.

Parents and Care Givers:

- Are asked to sign their child's reading and homework tasks.
- Are encouraged to assist their children but the tasks **should be completed by the child**.
- Are encouraged to give feedback to the class teacher regarding homework concerns.

Evaluation:

- Homework policy to be distributed to staff at the beginning of each year.
- Homework policy to be published on the school's website and included in each Year Level's Information Booklets.
- Homework policy to be reviewed as part of the school's four year policy review cycle.

This policy was last ratified by school council in June 2015.