

CAIRNLEA PARK PRIMARY SCHOOL

No. 1434



GRADE 1 INFORMATION BOOKLET 2017

Dear Parents,

The grade one teachers have compiled this general information booklet outlining our class programs and arrangements for 2017. We hope this will help keep parents informed. If you have any queries about this information or any other aspect of your child's class program, please contact your child's teacher and make an appointment for before or after school.

Class Teachers and Room Numbers

Grade One Coordinator	Miss Stephanie Azzopardi - Between Room 13 and 14
Grade 1JW	Mrs Jenny Wilson - Room 7
Grade 1MM	Mrs Melany Morrison - Room 8
Grade 1AH	Miss Ampy Husna - Room 9
Grade 1AF	Miss Ashley Fenech - Room 10
Grade 1HC	Mrs Laura Hein/Kristy Crichton - Room 13
Grade 1KS	Miss Katarina Soldo - Room 14

Each year level has developed a program that will cater to the needs of students while encompassing all aspects of the Victorian Curriculum.

In addition to a major focus on Literacy and Numeracy, other areas of the curriculum covered include; Humanities - History, Geography and Economics, Science and The Arts. These form the basis of our Inquiry Based Learning units of work in which students investigate a question, issue, problem or idea. Inquiry also incorporates the areas of Interpersonal Development, Personal Learning, Civics and Citizenship and Health and Physical Education. Information and Communications Technology is integrated across all curriculum areas.

Through comprehensive term and weekly planning teachers cater to students at their level of need. This involves providing extra support to students who require it as well as extending those who need further challenges.

The key areas covered in grade one are:

- English - speaking and listening, reading and writing.
- Maths - number and algebra, measurement & geometry, and statistics and probability.
- Information and Communications Technology.
- Personal, Social and Physical Learning - working in teams, building social relationships, and movement & physical activity.
- The Arts - creating and making.

English

English includes the areas of speaking and listening, reading and viewing, and writing.

The school follows a comprehensive assessment schedule to evaluate each student's progress and plan programs to meet their needs.

Each class includes two hours of literacy instruction in the daily program. This is made up of a variety of activities such as:

- modelled, shared, guided and independent reading
- modelled, shared and independent writing
- handwriting practise
- word study.

Mathematics

Mathematics includes the areas of number and algebra, measurement and geometry, and statistics and probability. The numeracy block operates for one hour daily. Teachers plan a variety of activities including hands-on tasks using a wide range of resources and equipment. Students explore a variety of open ended tasks in small groups and independently. Some children work with the teacher in small groups each day with the focus on learning specific skills.

Specialist Subjects

This year the school is offering the following specialist lessons:

Semester One:

- *Physical Education with Mrs Pearce/
Mrs Young/
- *Italian with Miss Brkovic/ Mrs Kotevski
- *Visual Arts with Miss Bunting/Mrs Newham

Semester Two:

- * Physical Education with Mrs Pearce/
Mrs Young
- *Italian with Miss Brkovic/ Mrs Kotevski
- * Performing Arts with Mrs Pearce/
Mrs Pisano

Timetable

Below is a list of days that students have their specialist subjects (please note that this is subject to change throughout the year).

GRADE	VISUAL ARTS	PHYS. ED	ITALIAN
1AF	Tuesday	Wednesday	Wednesday
1AH	Tuesday	Wednesday	Wednesday
1HC	Thursday	Wednesday	Wednesday
1JW	Tuesday	Wednesday	Wednesday
1KS	Tuesday	Wednesday	Wednesday
1MM	Monday	Wednesday	Wednesday

Student requirements for specialist classes:

Art- art smock

Physical Education - appropriate footwear

Library - library bag

Library

Classroom teachers will take students to the library to enable them to borrow books each week. Please encourage your child to borrow regularly, read the library book and return it in their library bag weekly.

Helping at School

Parental help at school is of great benefit to the students. There are many ways you can help out. If you are interested in spending some time at school please see your child's teacher to arrange a time. Some ways that you can assist are:

- listening to children read or helping small groups of children to complete learning tasks
- assisting with classroom tasks such as covering books or sharpening pencils
- joining School Council.

On the day, don't forget to sign in at the office and grab a visitor's badge.

Communication

Communication is very important to us at Cairnlea Park Primary School. Important information will appear in the fortnightly newsletter which is distributed electronically using the Tiqbiz system (information about accessing Tiqbiz is available from the school website or the office). Further information about classroom activities and events will be periodically posted to class blogs.

If you have any concerns or queries please arrange to see your child's teacher before or after school. It is best to arrange a time, particularly for longer discussions, so that this doesn't clash with yard duty, bringing the class inside or other commitments. Please keep teachers informed of issues, such as illness or major changes at home that may be affecting your child.

Home Reading Program

Please spend some time **each night** reading with your child. The more books a student reads the greater their reading development is likely to be. We change readers and provide time for students to practise their reading each day so books should be brought to school each day even if your child has not finished reading them.

Each student has a reading record booklet in which they record the title of the book they are reading. Parents are asked to make a comment and sign the booklet so that we can monitor the student's reading. The take-home book and booklet should be returned daily in the blue reading satchel. This satchel will also be used to send home notes and homework.

Homework

In addition to daily reading, homework for grade one consists of individualised spelling lists. The aim of spelling homework is for students to practice their high frequency words so they are able to automatically spell these words in their daily writing. Your child should be able to complete their spelling activities independently, with only minor instructions or support.

Food and Drinks:

Drinks

Children are permitted to have a water bottle on their tables to drink from during the day. Drink bottles must only contain water otherwise they may only be used at recess and lunch times. Please do not freeze drink bottles as the condensation makes them too messy to leave on tables. For safety reasons, drinks should not be in glass containers.

Lunches

A school lunch does not need to be large but it should provide long lasting energy. Chips, chocolate and soft drink do not provide this long lasting energy. We encourage families to pack healthy lunches such as sandwiches, fruit, water, cheese, sultanas etc. Children need something to eat at recess as well as at lunch, so don't forget to pack a snack if your child has a lunch order. A breakfast suited to the child's appetite will give energy for the morning's activities. Student lunch orders need to be placed in the classroom lunch order tub.

EMERGENCY CONTACT INFORMATION:

It is most important that the information supplied is completely accurate and is **kept up to date**. Please notify us immediately of any changes to your address or phone details so that we can contact you should the need arise.

Hats & Uniform

In accordance with our school sunsmart policy, children are required to wear school bucket or legionnaire hats outside in terms one and four. Children not wearing the school hat will have to stay in the covered breeze way area outside the administration building at recess and lunch times. Hats can be purchased from the uniform shop. Our uniform policy is listed at the end of this document.

Excursions and Special Events:

The following page contains an outline of the excursions and other special events taking place during the year. We hope this helps families with their time and budget planning. Some dates and costs (as indicated) are yet to be finalised but approximations have been given. Excursions are an important part of the curriculum and enrich the learning potential of each child and as such, it is **expected that every child will attend**.



GRADE ONE EVENTS - 2017

TERM	INCURSIONS, EXCURSIONS AND SPECIAL EVENTS	APPROXIMATE COST
ONE	Parent Teacher Information Exchange 21 st and 23 rd February Multicultural Day - 21 st March Italian Day - 27 th March School Photos - 29 th and 30 th March	No Cost
TWO	Excursion ANZAC Celebration - 21 st April Life Education Van - incursion Walkathon - 24 th May Parent Teacher Interviews - 28 th & 29 th June	Approx. \$25 Included in school levy Included in school levy School fundraising event
THREE	Performing Arts - incursion Book week Literacy & Numeracy week	Included in school levy No cost
FOUR	P-2 Sports Carnival Family Fun Day Science incursion Excursion End of Year Concert	No cost School fundraising event Included in school levy Approx. \$30 No cost

WE HOPE THIS INFORMATION HAS BEEN VALUABLE.

KIND REGARDS,

GRADE 1 & SPECIALIST STAFF.



Homework Policy

This policy has been reviewed in accordance with "Homework Guidelines" Dept of Education and Training.

Rationale:

- Homework helps students by complementing and reinforcing classroom learning, fostering good lifelong learning and study habits, and providing an opportunity for students to be responsible for their own learning.
- Homework provides further opportunities for parents to participate in their child's education. Parents, in partnership with the school, should encourage their children to establish good homework routines from early primary school.

Aims:

- Homework should be designed to reinforce concepts taught in the classroom, not to introduce new concepts and be purposeful, meaningful and relevant to the curriculum.
- Homework tasks should encourage students to develop and maintain regular and independent homework habits and routines.
- Homework should be appropriate to the student's skill level and age and be interesting, challenging and, where appropriate, open ended.

Implementation:

Prep-4

Prep to Year 4 homework should not be seen as a chore.

Homework will:

- enable the extension of class work by practising skills or gathering extra information or materials
- mainly consist of daily reading to, with, and by parents/caregivers or older siblings

This will generally not exceed 30 minutes a day.

Years 5 & 6

Years 5 & 6 homework:

- should include daily independent reading
- may include extension of class work, projects and assignments, essays and research.

This will generally range from 30 - 45 minutes a day at Year 5 & 6.

Expectations

Teachers:

- Homework will be corrected and feedback given as appropriate.
- Parents will be notified through reports, parent/teacher interviews or as appropriate when homework is not being submitted on a regular basis.

Parents and Care Givers:

- Are asked to sign their child's reading and homework tasks.
- Are encouraged to assist their children but the tasks **should be completed by the child.**
- Are encouraged to give feedback to the class teacher regarding homework concerns.

Evaluation:

- **Homework policy to be distributed to staff at the beginning of each year.**
- Homework policy to be published on the school's website and included in each Year Level's Information Booklets..
- Homework policy to be reviewed as part of the school's four year policy review cycle.

This policy was last ratified by school council in June 2015

Uniform Policy

Rationale:

- Students dressed in school uniform gain a sense of belonging to the school.
- The cost of providing school uniform is almost always cheaper than providing an assortment of casual clothes.
- School uniform is designed to be practical for the range of activities undertaken at the school.
- All students are required to wear uniform, reducing competition in fashion dressing. All students, regardless of socio economic circumstance can feel equally part of the school community.
- Staff and parents will have an important role in the positive encouragement of the wearing of school uniform.

Implementation:

- If a child is unable to wear school uniform on a particular day, parents should advise the class teacher in writing, indicating the reasons and likely duration.
- Where there are frequent occurrences of a child being out of uniform, contact will be made with parents by the Student Engagement Coordinator to seek their support in ensuring the Uniform Policy will be adhered to.
- Parents will be able to obtain the uniform from the school's uniform supplier, the school's preloved uniform stock or commercial outlets.
- The Uniform Policy should be read in conjunction with the Sunsmart Policy.
- The Uniform Policy will be published each year in the Family Information Booklet.
- A parent/guardian may contact the principal requesting the student be exempted from wearing uniform, including reasons for seeking exemption e.g. health or religious reasons.
- All students are required to wear the uniform as listed below:

Item	Description	Colour	Item	Description	Colour
Shirts	Polo shirt - short/long sleeve Skivvy	Pale blue or white Pale blue or white	Shoes and socks	Runners School shoes/boots Sandals (toe enclosed) Socks	Black or white Black Black or white Grey, white
Tops	Windcheater Hooded Windcheater Bomber Jacket	Royal blue with School Logo	Hats	Legionnaire/ Bucket Polar Fleece Beanie	Royal blue
Bottoms	Track pants Boot leg pants Leggings Shorts/Skortts Long/short cargo or school pants	Royal blue Royal blue White or black Royal blue Grey	Hair	Tied back if touching shoulders. <i>Note: To assist in the prevention of the spread of head lice.</i>	Blue or white ribbons, bands or hair ties
Dresses	School Summer Dress Winter Tunic	Colour 8160 Royal blue, white and gold check Style T001	Jewellery	Studs/sleepers only <i>Note: For health and safety reasons, these can be worn only in ears.</i> Watch	

School council last modified this policy in October 2016